Helwan University

Faculty of computer science and information

Software Engineering program

Software documentation Course

Interview Report

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By

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**1 - Interview document about student exchange programs**

**1-What is your current job?**

Head of department in a social work faculty.

**2-for how long have you been doing this-teaching-?**

Approximately 30 years.

**3-Have you ever been involved in student exchange program and do you know what they are?**

yes…… actually I was responsible for 3 student this year.

**4-what do you think about the program benefits?**

1. Very very useful.
2. open chance for normal student to know get advanced knowledge in their own fields.
3. will grow their social intelligence.
4. knowledge trade is implemented heavily.

**5-how do you evaluate student exchange program in general and in your faculty?**

Depends on the country of course but here it is very weak.

**5.a-on a scale of (1-10) what will you gave the program?**

3.

**6-what are the program weakness?**

1. no clear specification that must be found in a student to be involved in such a program  
    (except grade and language).
2. no good preparation from the faculty for the student linguistically, social and educational experience.
3. the university is the own responsible for the student not the faculty.
4. no communication between faculty and other governmental institutes to make the procedures easier (visa …. etc.)
5. no recognition of exchange programs in Egypt -no enough knowledge so no special polices for it.
6. no special polices for the exchange program inside the faculty to handle odd situations.

**7-what are the program strengths?**

1. once the faculty receive an offer from other university students will be advised immediately.
2. enforce the students with recommendation letters for the interview and other stuff.

**8-how do you face the weaknesses internally?**

Since there is no special polices so the dean himself try to solve these problems with the student directly - But I am not satisfied with this way –

**9-****what suggests, polices, regulations would you add if you have the power to change?**

1. put some official polices to handle the exchange programs.
2. specialize a full department to handle exchange programs and implement the polices.
3. specialize another department to choose the student based on their review over one semester and to follow their progress during the program and after it.

**9.a do you think student activities will have a role in that?**

of course

1. make a study plan for the student and show it to him like what will he study there and what will be study here after and during his exchange program and how will he continue his studies here after he return and give him a chance to accept or reject.
2. a new protocol between the faculty and the exchange university that involve communication and review for the student.
3. finally change the mentality of the home university from a this is for this student to this is for the university.
4. finally make a department to finish the papers (visa, ticket…. ETC.) for this exchange.

**10-what resources do you are missing?**

For student: more knowledge and more linguistic and accent enhancement.

For the faculty: polices like we said and common researches between home university and other university.

**11-should it be a two-way exchange?**

Of course, …this will be so helpful.

**2 - Interview Evaluating**

**1 – What the Interviewer liked and disliked about the Interview?**  
 - he liked the questions the mind mapping between the interviewers and him.

- he disliked the note taking and the waiting times between questions.

**2 – What the questions the Interviewer liked more than others?**

* The suggestions, polices, regulations that should add.

**3 – Were any questions leading or negative?**

* Exchange Program benefits is leading question,  
  Exchange Program weakness is negative question.

**4 – What the Interviewer felt about Exchange Program weakness?** - he felt sorry for the situation that the program has reached as we all did.

* We think that the last point was clearly seen threw the points he gave us as an answer.

**5 – What the Interviewee perspectives on Exchange Program weakness?**

* we think that it was expressed very Cleary since all the points he gave us were issues  
   in real life and we made sense of it and could communicate back with him and we could   
   understand it.

**6 – What the Interviewer suggest to done differently in the Future?**

* Asked about specific scholarships, its details and how to apply on it.

**7 – What Kinds of Questions were the most successfully and why?** - The suggestions, polices, regulations that should add   
 - The role of student activities   
 - The two-way exchange   
 because this is kind of improvement that should to apply to enrich  
 the Egyptian Society and make Egyptian youth more able to Keep pace with  
 the development and the view of other cultures.

**8 – What kinds of Questions didn’t produce accurate result?**

* The resources that is missing, we were also looking for ways to provide those missing  
   resources.

**9 – were we meet the goals on the interview?**

* Yes, we think this.